

**Meeting Minutes
Safety and Operations Committee
September 11, 2025**

Committee Chair Alcorn called the meeting to order at 10:32 a.m. Present were:

Committee Members

Mr. Walter Alcorn, Chair
Ms. Valerie Santos, Vice Chair
Ms. Debbi Jarvis

Other Members

Mr. Paul Smedberg
Dr. Tracy Hadden Loh
Mr. Joe McAndrew
Ms. April Rai*

*Jurisdictional representative

Approval of Agenda

The agenda was approved as submitted.

Approval of Minutes

The minutes of the July 10, 2025, Safety and Operations Committee were approved as submitted.

Action Item

A. Agency Safety Plan (J. Johnson)

Staff provided the Board with their yearly update of Agency Safety Plan as required by federal regulation Clarify aspects of the safety risk management process. WMATA Staff informed the Board's Safety and Operations Committee of the upcoming review and approval of the Agency Safety Plan (ASP). After the Board's approval, the ASP will be submitted to the Washington Metrorail Safety Commission (WMSC) for final approval. The ASP is a key component of "Service Excellence" under the Strategic Transformation Plan. Mr. Alcorn moved, seconded by Ms. Santos, approval to transmit the Agency Safety Plan to the Board on September 25th. This item was unanimously approved.

Information Item

A. FY25 Annual Service Excellence Report (T. Webster & J. Holt)

Staff provided the Board with a status update on key performance indicators (KPIs) aligned to Metro's Strategic Transformation Plan, Goal 1: Service Excellence. Results are shared for Fiscal Year (FY) 2025, from July 1, 2024 through June 30, 2025.

The meeting was adjourned at 11:11 a.m.